**Arizona Site Steward Program Foundation**

**Board Meeting**

**Minutes**

**1-18-2021**

Present by phone or web-ex: Chair Nicole Armstrong-Best, Vice Chair J. Scott Wood,

Secretary Ruthanna Battilana, Treasurer Kent Ennis, RC Rep Dave Salge,

RC Rep Steve Boley, SS Rep Jeri Meeks, SS Rep Tee Cervantes,

SS Rep Pam Rottas, SS Rep Elliott Thompson, Tribal Rep Jill McCormick

Absent: SS State Coordinator Sean Hammond, SHPO Rep Kathryn Leonard,

Advisor Brooke Wheeler

1. Meeting called to order at 10:03 am by Chair Armstrong-Best

2. Minutes of 11-16-2020 Board Meeting: Battilana

Corrections: 4e. Salge – include an article on logging time; 4f. do (not to);

8a. spelling – virtual

motion by Wood to accept minutes as amended, seconded by Salge, approved

by Board vote

3. Treasurer’s Report: Ennis

Balance = $5,358.35, with donations $8,083.35

Meeks: notes that the AZ Humanities Grant cannot be sub-granted to the

Foundation, so we will not get the money but will still have the expense

4. Update on Site Steward Program

all A6 forms and applications on file prior to the creation of the new database

have now been uploaded into the new database and attached to each

Site Steward’s profile

5. Update on Site Steward Conference Plans: Cervantes

a. the Conference will be in Yuma in October 2021 with a virtual component;

will be around the Civic Center – not around the Hilton Hotel (too

expensive) ; tech companies are going to be asked to help fund the

conference

6. Giving Tuesday/December 2020: Cervantes & Meeks

a. Cervantes – brought in over $1,000

b. Meeks – Giving Tuesday offered a template for an ad and webpage, story

and graphics, news item

c. Cervantes – the video did not work out but it is a good idea for next year

d. Meeks – Donate button issues – want to do a recurring donation button,

like for donating quarterly

e. Cervantes – what about donating in honor of someone

f. Nicole – issue of covering the cost of processing fees; Meeks will check on this

7. AZ Gives Day in April - Planning

a. Cervantes working on this, campaign starts in March

b. Meeks will create another page

c. Cervantes – put it in the Watch and do the video

d. Nicole - also use the challenge issue

8. Project Archaeology Update: Meeks

a. Johanna Brace has left SHPO; Kathryn Leonard will help with the grant,

as it cannot be transferred to the Foundation, will have to work it

through SHPO; grant has been extended

b. looking at an internship in coordination with Hammond

c. Nicole: an internship was denied by ASPT even though the funding is

designated/is not ASPT money

d. Meeks: Cardinals grant pending

e. another meeting set for Wednesday

9. Website Update: Meeks & Cervantes

adding Conference and AZ Gives pages and minutes

10. Old Business:

Retreat/Strategic Planning meeting set for Feb 8 @ 4 pm

11. New Business:

a. Cervantes – no longer with the City of Yuma, has opened her own business –

grant writing, strategic planning, project development, competency

development

b. Nicole: on grant decision-making process – turn in thoughts before Feb 8

c. OHV grant – topic postponed until Feb 8 meeting

d. Meeks – legislature is in session, let her know about any bills we need to

watch; registered as a lobbyist again this year

e. AZ Alliance – will GAAC be reestablished or something else

f. Meeks – Foundation to send condolence card to Sean Hammond

12. Adjourn 11:24 am

Note: check out Mike Damson mystery series by Charles Williamson, set in Coconino

County, in #6 – reference to the Site Steward program, in another one – th

Site Steward discovers a dead body – free on Kindle

submitted 2-5-2021

Ruthanna Battilana, Secretary