**Arizona Site Steward Program Foundation**

**Board Meeting**

**Minutes**

**1-23-2019**

Present: Chair Nicole Armstrong-Best, Treasurer Kent Ennis,

 Secretary Ruthanna Battilana, SS Rep Jeri Meeks, SHPO Rep Kathryn Leonard,

 SS State Coordinator Sean Hammond

 RC Rep Doug Newton, SS Rep Steve Boley,

Present by phone: RC Rep Dave Salge

Absent: Vice Chair J. Scott Wood, SS Rep Beth Krueger, SS Rep Mary Wright,

 Tribal Rep Jill McCormick

1. Meeting called to order at 5:12 pm by Chair Armstrong-Best.

2. Minutes: Battilana

 corrections: 4b – correct spelling of Xanterra & sponsors

 renumber 4b as 5

 4c – correct spelling of Havasupai

 motion to accept minutes as amended by Ennis, seconded by Meeks,

 approved by Board vote

3. Treasurer’s Report: Ennis

 balance still at $7,804.33

 need to write check for SHPO Conference sponsorship for $300

4. Update on Site Steward Program: Hammond

 a. ADA training – Sean & ASPT staffer Neil

 Jeri also attended – for working on website

 Neil will also be helping with choosing words that attract “eyes”

 b. Regions will be helping to train ASPT park staff & volunteers

 in site/cultural etiquette

 1st park to be trained – Catalina – had a recent issue

 Leonard – will also have SHPO people there

 c. new ASPT staff – Operations & Development – Darla Cook

 Administration – Brandy Reinke

 d. new RCs:

Ken Zoll - for Red Rock/Middle Verde – not active yet

Steve Boley – for San Pedro

Larry Mozis – for Kingman

 e. new data base – not ready yet

 f. federal shutdown – no monitoring of federal sites

6. Conference Update: Hammond & Salge

 a. planning committee = Sean, Dave & Twana from Yuma

 email to be sent to RCs – need a planning committee

 areas: program, day trips, awards, registration

 b. need to see floor plan at Shrine of Ages (location offered by the Park)

 + classrooms

 c. recruited Native food providers – can we use them?

 d. silent auction – Shayne Watson Navajo/Chinle designed donation?

 e. Jim Watson, ASM agreed to do a workshop/presentation on human remains

 f. need suggestions on speakers

 possible topics: historical archaeology, Watch Tower murals rehabilitation

 g. Delaware North contract – they offered 20 rooms + 5 RV sites

 require a $500 deposit, can increase/decrease number of rooms

 (average room cost $186-211 per night, $60 for RV site)

 h. sponsorship list – need list of benefits

 need list of potential sponsers

7. SHPO Update: Leonard

 a. staff: Chris Cody – new Deputy SHPO (was intern)

 2 new Directors – Compliance & Register

 Teresa Cano – Administration

 b. monitoring legislation:

 Democratic caucus interested in cultural resources issues, policy issue

 working with Governor’s office on policy issues

 c. no Archeo Month this year:

 no time to plan it and no staff

 plans to revise whole program

 focus of education in schools

 d. funding: no state monies

 federal funding, SS hours match

8. Update on Website: Meeks

 still working on improvements <see Minutes from 12-21-18>

 meeting with John went well

 ADA issues – can ad description of pictures for sight impaired readers

 other suggestions: darker buttons, not white lettering

 see how it looks when photocopied/in black & white

 add site map, underline links & not blue ink

9. GAAC Nominations: Salge

 on SHPO Conference website

 Foundaton should submit nominations – due March 1

 submit to Cogswell at SHPO

 Nic will nominate Jim Britten for Avocational Archaeologist

 Will Russell for Professional Archaeologist

need list of past winners (so we don’t duplicate a previous award)

Sean will send message to RCs

10. Arizona Gives Day: Boley

 postponed until next meeting

11. Old Business: SHPO Conference registration is open

 Foundation will have a table

12. New Business: none

13. Next meeting: February 22 @ 10 am

14. Adjourn at 6:48 pm

submitted 1-31-19

Ruthanna Battilana, Secretary