**Arizona Site Steward Program Foundation**

**Board Meeting**

**Minutes**

**5-24-2019**

Present: Chair Nicole Armstrong-Best, Vice Chair J. Scott Wood,

Secretary Ruthanna Battilana, Treasurer Kent Ennis, RC Rep Dave Salge,

RC Rep Doug Newton, SHPO Rep Kathryn Leonard,

guest RC Shelley Rasmussen

Present by phone: SS Rep Jeri Meeks, SS State Coordinator Sean Hammond

Absent: SS Rep Steve Boley, SS Rep Mary Wright, Tribal Rep Jill McCormick

1. Meeting called to order at 10:01 am by Chair Armstrong-Best.

2. Election results: ballots counted by RC Newton/verified

candidates re-elected: Nicole Armstrong-Best - Chairman, Ruthanna Battilana –

Secretary, RC Rep Dave Salge

new members of Board: Don & Marcia Simonis – Site Steward Reps,

RC Shelley Rasmussen – Director at Large

3. Minutes: Battilana

corrections: 4 typos; 9c – IRS form due (not overdue), Corporation Commission

report overdue, due January 1

motion to accept minutes as corrected by Salge, seconded by Ennis,

approved by Board vote

4. Treasurer’s Report: Ennis

a. report – redo to show separate “box” for SHPO Conference expense

and for Site Steward Conference expenses

b. taxes filed by Ennis

c. discussion re category – admin expenses and director expenses

d. acceptance of $10 in-kind donation by Salge (for Pecos Conference table)

motion to approve by Wood, seconded by Salge, approved by Board vote

5. Update on Site Steward Program: Hammond

a. Prescott meeting – went well

b. Payson meeting – RC Tetzloff will be off for several months, has reorganized

& added area coordinators to handle things

c. Kingman and Page regions – no RCs

Jenny Anderson/RC Lake Havasu – will fill in as acting RC for Kingman

Page RCs resigned without any notice, a SS is filling in for now

d. data base – meeting on Monday with developers

Sean is completing a flow map

next Thursday – RC/LM meeting on the data base

change time to 10 am

will cover the application, profile, vandalism, site kit issues

e. Forest Service grant - per Margaret/Kaibab Forest

up to $10,000 a year/5 year grant

“cost-sharing agreement”

problems with Attorney General/legal language

grant could go to the Foundation directly

would require an agreement with State Parks on what it applies to

f. BLM grant – cycle has opened, need to apply by July 8

has already done preliminary work

g. keeping track of monitoring hours

Hammond can use an average based on past hours

Salge – RCs should be keeping track, will send reminder to RCs

h. “Western Regional” Conference in 2010 – 11 states involved

working on a spread sheet of group members, will be on Google Drive

meetings need to be “tighter” – with an organized structure

example: people need to say their names

6. Site Steward Conference Update:

Hammond:

a. workshops almost set – topics identified, need to decide which day for each

Grand Canyon staff (federal) can’t work on Saturday/Sunday

so moving LM/RC meeting to Saturday so workshops can be on Friday

Salge recommends creating a spread sheet of workshops

suggestions for workshops:

Leonard volunteers to present workshop on SHPO issues

Jim Watson – issue of what to do if find human remains

workshop for Site Stewards + a presentation at the LM/RC meeting

Project Archaeology – Brooke Wheeler & Kathryn Leonard will do a

presentation

+ people who attend Montana training session

SHPO would like an open forum session so people can ask questions

Christina Firethunder – tribal issues

Salge:

b. Social hour/Friday night - $200 for portable bar set-up/staff

includes non-alcoholic drinks

food = $15 per person/max $3,200 cost

other major expense = Veer Consulting for registration + Ryder’s room

income will be from sponsorships and silent auction

re: sponsors – Leonard suggests contacting SRP & APS –

Archeo Month monies may be available

motion – Foundation to support the Friday night Social hour

at a cost not to exceed $3,200

moved by Ennis, seconded by Wood, approved by Board vote

7. Website Update: Meeks

looks good but need pictures (a photo permission is on volunteer agreements)

updating minutes, etc. as needed

need to update “Meet the Team” after this election

8. Heritage Fund: Leonard

Senate bill – was passed out of the House & is on Governor’s desk

will re-establish the Heritage Fund but no monies attached

will allow Fund to take private funds

will Governor Ducey sign it?

9. Project Archaeology:

group going to Montana for the training – Nicole, Jeri, Bill Nightwine,

+ Robin Johnson – teacher, Tim Watkins

10. Old Business:

a. brochure for SHPO conference has to be sent to hotel June 1 – 8

300 (of 500 printed)

b. Pecos Conference – August – table reserved for Foundation

Salge donated cost

c. need posters for SHPO conference – ask Zoll

11. New Business:

a. Salge – letter from the Archeo Conservancy

he has been appointed to the American Archaeology magazine

Editorial Advisory Board

suggests we do a story on the 90th Anniversary of Pueblo Grande Museum

12. Next Meeting: June 21 @ 10 am

13. Adjourn at 11:14 am

submitted 6-3-2019

Ruthanna Battilana, Secretary